

Heramba Chandra College
Internal Quality Assurance Cell
23/49, Gariahat Road, Kolkata-700029

Proceedings of the Meeting of the Teachers with the Internal Quality Assurance Cell held on July 3, 2015 at 4 pm in the Teachers' Room of the College

DrNabanitaChakrabarti , IQAC, Coordinator proposed name of DrIndraniMitra, Teacher-in Charge, to preside over the meeting.

DrIndraniMitra took the chair.

Item Number 1: To confirm the proceedings of the last meeting and matters arising thereof.

Proceedings were read and confirmed.

Item Number 2: Academic calendar

TCS, Ms Sharmistha Dasgupta placed a draft academic calendar before the meeting. She told that because of Municipal elections all examinations were deferred. Classes were severely affected. Teachers would have to be very sincere about completing the syllabus. Teaching in recess and during university examinations had become almost a necessity. She also told that the Calendar might be needed to be modified depending on the schedule of University examinations in 2016.

The academic calendar was accepted by all the members.

Item No. 3: Modernisation of evaluation

Ms Chhaya Banerjee reported that Departments of History and Education had been following the method of evaluation, though informally. It created enthusiasm among students. She told that this session onward 4 Departments namely, Bangla, Education, History and Political Science would dispense with the prevailing method of mid term examinations.

Item No. 4: Innovative Teaching Learning

Ms Chhaya Banerjee reported that Department of Commerce and Education started implementing Bloom's Taxonomy, and Department of History introduced Capsule Teaching. She insisted that gradually all the Departments should start adopting those methods.

It was decided that such innovative methods be tried in all Departments, as far as practicable.

Item Number 5: Departmental Seminar

IQAC coordinator reported that different Departments had planned for Departmental Seminars as follows:

She reported that IQAC would organize a panel discussion on Microfinance and its Impact on the Indian Economy, where Mr Chandrasekhar Ghosh, one of the pioneer of Microfinance in India had agreed to participate.

Dr Indrani Mitra reported that a UGC sponsored seminar would be organized by the Department of Economics in November, 2015, on Growth and Inequality.

Dr Chhaya Banerjee reported that the Department of Education organized an extension lecture by Dr Debosree Banerjee, HOD, Department of Education, Calcutta University in September, 2015

Dr Nabanita Chakrabarti reported that Department of English would organize a workshop and a seminar in Collaboration with IQAC in December. She also reported that the Department of Geography would organize a seminar on Application of Remote Sensing on Various Dimension of Contemporary Dynamics in November, 2015.

Dr Jayanta Ghosh reported that a seminar on Capital market by Bombay stock Exchange Brokers' Forum would be organized in November, 2015.

Item Number 6: **Mid Term Examinations**

Ms Chhaya Banerjee reported that 4 Departments, Bangla, Education, History and Political Science would dispense with the prevailing method of mid term examinations replacing that with split tests of various types. Last year they had practiced those alternative methods along side the mid term examinations. .

Item Number 7: **Purchase of land**

Mr Amit Dasgupta reported that a not so big piece of land measuring 24 Kottahs was being purchased with the concurrence of the GB, which is located about 7 km from the College.

Item Number 8: **NAAC and AQAR**

Dr Nabanita Chakrabarti reported that SSR of NAAC needed to be prepared and uploaded sharp, before that 5 year AQAR were to be sent and uploaded. She said that she had written to NAAC to no about uploading and preparation of AQAR as IQAC was not functional till 2011. She did not get any clear reply. Presumably, after enquiring from IQAC of CU, it was understood that 5 year AQAR starting from 2010-11 to 2014-15 were to be uploaded before sending SSR and LOI.

Item Number 9: **Miscellaneous**

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

Chairperson of the Meeting

IQAC Co-ordinator